



## Class of 2021 Senior Picture and Senior Quote Information

**Dear Class of 2021:**

It's time to plan for your senior photos! You have the option to choose where to have your photographs taken, so talk to friends and family for recommendations about the photographer who will best work for your family. **No matter who you choose, the guidelines for photos must be followed.**

Please follow these guidelines closely as photos not meeting the requirements will **NOT** be accepted for the yearbook. If you do not submit a senior picture we will use the picture you have for your student ID.

- **Senior Pictures and Baby pictures are due by Friday, December 18, 2020.**
  - Senior Pictures must be emailed as a **JPEG** or **PNG** file to [yearbook@lmsdoh.org](mailto:yearbook@lmsdoh.org) with the subject as "Senior Picture" and the student's name (i.e. Senior Picture First Name Last Name).
- Baby Pictures must be emailed as a **JPEG** or **PNG** file to [yearbook@lmsdoh.org](mailto:yearbook@lmsdoh.org) with the subject as "Baby Picture" and the student's name (i.e. Baby Picture First Name Last Name).
- You will receive a confirmation email after we receive your picture. If you do not receive this, please contact the LMHS yearbook staff at [yearbook@lmsdoh.org](mailto:yearbook@lmsdoh.org)

### Senior Photo Requirements:

- The photograph must be a vertical (portrait – not landscape orientation) head and shoulders shot. Full-body shots will not be accepted.
- **The picture must be a front view photo, eye level, & not a profile or ¾ shot.**
- The photograph must be full-color.
- The photograph must be an indoor photo with a solid background or an outdoor photo with a subtle background. Photos with trees, cars, sports equipment will not be accepted.
- The photograph must be of professional quality (i.e. taken by a professional photographer or talented family/friend).
- **We do not allow "selfie" style photos (including "selfies" from Snapchat, Instagram, Imessage etc.)**
- Please make sure that the resolution of the picture is at least 150 pixels per inch (or 300 dpi) to ensure a high-quality photo for the yearbook.



## **Class of 2021 Senior Picture and Senior Quote Information**

We want to include every senior this year, so if there is an obstacle to getting your senior picture taken, please contact the LMHS yearbook staff ([yearbook@lmsdoh.org](mailto:yearbook@lmsdoh.org)) as soon as possible so we can help you with this process. We will use the senior's Lifetouch school picture if we do not receive a senior picture. If you have questions, please email [yearbook@lmsdoh.org](mailto:yearbook@lmsdoh.org)

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### **Senior Quote Requirements**

**\*Not due until January 29, 2021.**

**A Google Form will be shared after the holiday break via Schoology for each senior to complete their quote.**

Quotes must:

- be no more than 25 words
- include attribution (who said it)
- include no libelous statements
- include no sexist, racially charged language, or other hate-speech
- include no sexual, drug, or alcohol references or innuendos.
- pass screening by the yearbook advisor and school administration

### **Final Note:**

**ALL PICTURES (Senior & Baby) and ADS ARE DUE BY DECEMBER 18TH, 2020, BY 2:15. LATE PICTURES WILL NOT BE ACCEPTED UNLESS YOU HAVE RECEIVED APPROVAL FROM THE YEARBOOK STAFF.**

**SENIOR QUOTES ARE DUE JANUARY 24, 2021.**

**The yearbook staff will send out a google form for the senior quotes after the holiday break.**

**If you have questions, please email the LMHS yearbook staff at [yearbook@lmsdoh.org](mailto:yearbook@lmsdoh.org).**